Self-Billing Agreement

This is an agreement to a self-billing procedure between:

Speakt Ltd VAT Number GB264789550 (customer) and Supplier (Translator)

The self-biller (the customer) agrees:

- 1. To issue self-billed invoices for all supplies made to them by the self-billee (the supplier) until 31/12/2018.
 - To complete self-billed invoices showing the supplier's name, address and VAT registration number, together with all the other details which constitute a full VAT invoice.
 - 3. To make a new self-billing agreement in the event that their VAT registration number changes.
 - 4. To inform the supplier if the issue of self-billed invoices will be outsourced to a third party.

The self-billee agrees:

- 1. To accept invoices raised by the self-biller on their behalf until 31/12/2018
- 2. Not to raise sales invoices for the transactions covered by this agreement.
- 3. To notify the customer immediately if they
- change their VAT registration number;
- cease to be VAT registered; or
- sell their business, or part of their business.

Signed by Speakt Ltd	Signed by Supplier
Name: Nikolaos Sitsanis	Name:
Director	VAT Number (opt): Signature
Date: 05/01/2018	Date: